

Norse IoT Bylaws

Article I - Name and Affiliation of Organization

Section 1.1 - Name

The name of this organization will be Norse IoT.

Section 1.2 - Affiliation

The Norse IoT organization is not affiliated with a national organization.

Article II - Purpose and Scope of these Bylaws

Section 2.1 - Nonprofit Nature

This organization is organized exclusively for charitable and educational purposes. No part of the next earnings of this organization will be to the benefit of or be distributable to its members, trustees, officers, or other private persons, except that the organization will be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Section 2.2.

Section 2.2 - Specific Purposes

The purpose of this organization is student-led research and projects concerning Internet of Things devices and applications. Through this student organization, we hope to foster a community for students, faculty, alumni, and industry establishments that are enthusiastic about the opportunities IoT has to offer.

The objectives of the club are to:

- Share knowledge and ideas among students/faculty/industry
- Establish a playground for IoT & Industry 4.0
- Develop skills outside of the standard university curriculum
- Foster an innovative and entrepreneurial environment
- Partner with industry working on real-world, practical projects, and
- Create an environment for work, tinkering & socializing.

Section 2.3 - Governing Documents

The purpose of these bylaws is to define the regulations and operating procedures of the organization. These adopted bylaws will supplement and extend other governing documents, as described in section III.

Section 2.4 - Deference to Higher Authority

In the event that any provision in these bylaws conflicts with the rules and regulations of Northern Kentucky University, or in any event that any provision in an association's rules with which this organization holds a relationship conflicts with the rules and regulations of Northern Kentucky University, the rules and regulations of Northern Kentucky University will take precedence.

Article III- Governance

Section 3.1 - Governing Powers

The organization shall be conducted as a special interest student organization under the policies, principles, and provisions set forth by the rules and regulations of Northern Kentucky University, the rules and regulations of any association with which this organization holds a relationship, and any official standing policies.

Section 3.2 - Bylaws

These bylaws serve as an outline of the standard operating procedures of this organization

Section 3.3 - Executive Board

This organization will be governed by its Executive Board as mentioned in Article V.

Article IV- Membership

Section 4.1 - Membership Eligibility

This organization will not restrict membership to a student based on their age, race, color, religion, sex (including sexual harassment and sexual violence), sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, genetic information, veteran status, and any other basis protected by law.

Section 4.2 - Membership Classes

There shall be two classes of membership within the organization: (I) Student, and (II) Alumni.

Section 4.3 - Membership Qualifications

To be eligible for membership in this club, regardless of membership type, a person must be in good standing with the university.

Student Members - Student members shall be individuals who currently are enrolled within Northern Kentucky University or any university within an hour radius, as a graduate or undergraduate, part time or full-time, or a member of the Northern Kentucky University faculty. They must maintain a GPA of at least 2.0.

Alumni Members - Alumni members shall be those who are former student members of the organization.

Section 4.4 - Membership Rights and Responsibilities

Student Members

- a. Student Members may exercise the following privileges:
 - I. Eligibility to vote for and run for Executive Board offices
 - II. Eligibility to vote on any issue put before the student membership
 - III. Eligibility to participate in activities organized by the team
 - IV. Eligibility to petition the Executive Board with proposed changes
- b. Student Members must also fulfill the following responsibilities:
 - I. Contribute to the engineering notebook and design process
 - II. Make an active effort towards the betterment of the club

Alumni Members

- c. Alumni Members may exercise the following privileges:
 - I. Access to meetings with current members present

Section 4.5 - Admission

Except as otherwise provided by the resolution of the Executive Board, admission of members shall be made by an officer of the Executive Board upon the determination by said officer that the member meets the qualifications established for membership as set forth in these bylaws.

Section 4.6 - Termination of Membership

The termination of a member shall terminate upon the occurrence of one or more of the following:

- a. Resignation- A member may choose to resign from the organization at any time
- b. Expulsion, Termination, or Suspension- Membership may be terminated immediately with a 2/3 majority vote of the Executive Board currently in office.

Section 4.7 - Reinstatement

Members suspended, terminated, or expelled pursuant to 4.6 (b) maybe be reinstated only with a unanimous vote of the Executive Board then in office.

Section 4.8 - Property Rights

No member shall have any right or interest in any property or assets of this organization, except for rights in any work contributed to in this organization, but only to the extent permitted by a policy relating to intellectual property rights approved by the Executive board then in office.

Section 4.9 - Non Liability

No member shall be liable for the debts, liabilities, or obligations of this organization for the reason of being a member.

Section 4.10 - Non transferability

No member shall transfer membership or any right arising from them, and all rights of membership shall cease upon the member's death, resignation, expulsion, termination, or dissolution.

Section 4.11 - Dissolution distribution

Upon dissolution of this organization, and after all known debts and liabilities have been attended to or provided for adequately, any remaining assets of this organization shall be distributed by the Executive Board to one or more organizations selected by the Executive Board which will help to further the purposes of this organization as stated in Section 2.1.

Article V - Executive Board

Section 5.1 - Officer Positions

Officers, elected by the student members, shall include the following positions who will serve as part of the Executive Board:

- a. **President-** The President is the primary student contact for the student organization and the "external spokesperson" of the group who regularly interacts with other student organizations and University officials. The President is the liaison between the student organization and the advisor and other University or community contacts. The responsibilities of this position include but are not limited to:
 - supervising all organization meetings;
 - overseeing the process of student organization event planning;
 - overseeing all student organization purchase requests;
 - maintaining a current list of contact information of the student organization officers, advisor and members;
 - planning events and fundraising opportunities; and
 - holding meetings for the general membership during the semester.

- b. **Vice President-** The Vice President works closely with the President to remain up-to-date on all student organization communication and events. The responsibilities of the Vice President include but are not limited to:
 - supervising student organization meetings in the absence of the President;
 - assisting the President with the oversight of the student organization including fundraising, event planning, etc.;
 - working with the student organization's Treasurer to prepare an annual budget and information for the end of semester club review with the Executive Board;
 - scheduling locations for meetings and events; and
 - coordinating student organization fundraising efforts with the Treasurer.

- c. **Secretary-** The responsibilities of the student organization secretary include but are not limited to:
 - taking minutes at every student organization meeting;
 - maintaining the student organization history for that academic year;
 - verifying all student organization purchase requests;
 - assisting with student organization projects where needed; and
 - maintaining communication between the student organization president and individual participants (this may include emails, letters, and phone calls).

- d. **Treasurer-** Keeps the officers and members informed about the student organization's financial activities. The responsibilities of the treasurer include but are not limited to:
- preparing the annual student organization budget;
 - monitoring the student organization's budget;
 - completing an annual financial report for the student organization;
 - tending to the status of all purchase requests;
 - collecting funds and depositing to the student organization's account;
 - paying bills;
 - keeping a record of all transactions, i.e. deposits, checks and adjusting entries; and
 - maintaining a current accounting of the student organization's financial status including income and expenses;

Article VI – Additional Committees or Positions

Section 6.1 – Additional committees or positions may be formed at the behest of the president for any purpose allowable under these bylaws.

Article VII – Hazing

Section 7.1

(a) This organization commits to upholding the NKU ban on hazing, defined in the Code of Student Conduct, and will take appropriate disciplinary action against groups or individuals found in violation of the Code.

Section 7.2

(a) This organization defines hazing as any action taken or situation created, intentionally, whether on or off the campus, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include any act of personal servitude; paddling in any form; creation of excessive fatigue, physical and psychological shocks; late work sessions which interfere with scholastic activities; and any other activities which are not consistent with the regulations and policies of NKU. Hazing under the statute means any intentional, knowing, or reckless act occurring on or off the campus of an educational institution, by one (1) person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are, or include, students in an educational institution. The term hazing under the statute

includes but is not limited to offenses that subject the student to an unreasonable risk or harm or that adversely affect the mental or physical health or safety of the student.

(b) Individuals within this organization, as well as the organization itself, may be found in violation. Investigations and/or sanctioning of individual hazing offenses will be conducted in collaboration with the Office of Student Conduct, Rights, and Advocacy. Individuals who have firsthand knowledge of hazing, including those being hazed, are required by law to report that knowledge to appropriate University officials. Any student who has been hazed or thinks they are going to be hazed should report such actions to the Center for Student Engagement, Office of Student Conduct, Rights, and Advocacy or the Vice President for Student Affairs.

Article VIII - Amendments to These Bylaws

Section 8.1 - Amendment Requirements

Amendments to these bylaws require approval by a simple majority of the current Executive Board. If a majority of the Executive Board votes in favor of the proposed amendment, then a simple majority of the remaining Student Members currently enrolled must vote affirmatively for ratification for the amendment to be adopted.

Section 8.2 - Amendment Ballot

Notice of proposed amendments must be available to the Student Membership no less than twenty days prior to the date on which the ballots are to be counted. Ballots will be collected and counted by the Secretary and counted by a member appointed as Teller by the President.

Adoption of Bylaws

We, the current Executive Board members of this organization, consent to adopt the preceding Bylaws as the Bylaws of this organization.

Adopted by the Executive Board on the 19th day of September, 2022

Nick Klaene, President

Kevin Muscara, Vice President

, Secretary

, Treasurer